

The Role of a Trustee

The Trustee role at St Nicks is a voluntary position which will provide an opportunity for you to be involved in the governance of a dynamic and successful charity that provides a productive workplace for all adults.

The role provides an opportunity to give something back to the local community and use your skills and experience to make a meaningful difference in the lives of others.

We welcome applications from all sections of the community and are actively seeking skills in construction, fundraising and conservation knowledge.

Trustees will receive support and training in the role.

The role of our Trustees is to:

- Ensure that we deliver on our strategic and business plans, achieve financial sustainability and manage our organisation's performance
- Ensure that St Nicks complies with its governing document (its Articles of Association), charity law, company law and any other relevant legislation or regulations
- Ensure that St Nicks pursues its objects as defined in its governing document
- Ensure that St Nicks applies its resources exclusively in pursuance of its objects
- Contribute actively to the Board of Trustees by giving firm strategic direction to St Nicks
- Set overall policy, defining goals, setting targets, and evaluating performance against agreed targets
- Safeguard the good name and values of St Nicks
- Ensure the financial stability of St Nicks

Person specification

Our Trustees are people who have:

- A commitment to the aims and objectives of St Nicks
- A willingness to devote the necessary time and effort

St Nicks Environment Centre, Rawdon Avenue, York YO10 3ST

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- The ability to have a strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- Good listening skills and ability to engage in constructive discussion
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- The skills to analyse proposals and examine their financial consequences
- A preparedness to make unpopular recommendations to the board
- A willingness to be available to staff for advice and enquiries on an ad hoc basis.

Trustees are expected to regularly attend our bi-monthly Board meetings, usually held in the evenings between 6.30pm-9.00pm as well as commit approximately 2-3 hours per month to read through papers prior to meetings, attend occasional other sub-committees, working groups or events as required. If you are selected we will make sure that you are properly inducted to the Board of Trustees, have a mentor while you are learning about your role and have regular reviews with our Chair.

The role may be subject to a Disclosure and Barring Service (DBS) check.

Interested in applying?

So if you are up for a challenge, have the necessary skills and have a few hours a month to spare, we'd love to hear from you!

Download the application form from the [Vacancy page of our website](#).

If you would like a chat first about becoming a Trustee, please contact St Nicks' Chief Officer, Tom Waring via tom@stnicks.org.uk or 01904 411821.