Dear Parent/Guardian,

Your child has expressed a wish to volunteer for St Nicks, an environmental charity based in York.

Our volunteering opportunities currently run through our Green Corridors York project, which aims to improve and link up greenspaces across the city. We will be doing a range of conservation tasks during the sessions, which may include conducting wildlife surveys, or practical activities to improve habitats such as bramble control, tree planting, scything grassland etc., as well as general site maintenance.

We ask that all volunteers wear or bring appropriate clothing for the tasks. These are:

* **Sturdy shoes/boots**
* **Weather appropriate clothing**
* **Rain clothes**

Safety is very important to us and we have taken the following measures to protect our volunteers:

* We have carried out comprehensive **risk assessments** for all activities and will ensure **adequate supervision** throughout the session.
* Our staff are **well trained in leading conservation** tasks with volunteers and always start with a **health and safety briefing** **and training in the use of hand tools**.
* We have a **safeguarding policy** in place.

Please complete the parental consent form below and return to us when your child volunteers at the centre.

**Complaints Procedure**

Please feel free to discuss any issues you may have with me. If however you would like to speak to a third party, please contact our Chief Officer at the address below.

If you would like any further information about St Nicks or the conservation activities that take place here, please do not hesitate to contact us.

Yours Sincerely,

Maria Gill

Green Corridors Officer, St Nicks

**PARENT/GUARDIAN CONSENT**

***DETAILS OF CHILD***

**Name(s)**………………………………............................................................................

**Date(s) of Birth** …………...……..................................................................................

**Current Age(s)** ............................................................................................................

***EMERGENCY CONTACT DETAILS***

**Parent/ Guardian** ………………………………………………………….………………

**Address:**…………………………………………………………………………………….

……………………………........................**Postcode**……………………………………..

**Tel:** …………………….......... ..................………………….....................………………
**Mobile:** ………………………………………

**e-mail:** ……………………………..……….

**Does your child suffer from any medical conditions/allergies that the we should be aware of?**.............................................................................…………...……………………………………………………………………..………………………………………………....…………………………………………. ………………………………………………………………………………………………………………………………………………………………………………………………………………………………..

***CONSENT (please read carefully)***

1. I agree to my child taking part in practical conservation activities with St Nicks
2. I confirm to the best of my knowledge that my child does not suffer from any medical condition other than those listed above.
3. I understand that St Nicks accept no responsibility for loss, damage or injury caused by or during attendance on any of the organised activities except where such loss, damage or injury can be shown to result directly from the negligence of the St Nicks
4. In an emergency, I understand that every effort will be made to contact me, but I consent to any medical treatment required.

Signed ………...............................…………………………...............(Parent/ Guardian)

Name (Print)..................................................................................................................

Date: ……………………………

***PHOTOGRAPHY CONSENT***

St Nicks may from time to time use photographs taken during volunteering activities in their newsletters, on their web site and for publicity purposes.

**I do / do not** give permission for photographs to be taken of: ................................................................................……………………………… (Name of child)

Signed………………….………..……………..Print ……………………………….……… Date……………………...

Relationship to child ………...………………………………………….……………………………